



Donor procedure to initiate gifts of marketable securities/shares:

St. Thomas University is grateful to accept donations of marketable securities that are traded on a recognized stock exchange (e.g., TSE, NYSE). _____ that neither St. Thomas University nor the CIBC Wood Gundy office can initiate this transfer on your behalf.

A charitable receipt for income tax purposes will be issued by St. Thomas, in accordance with CRA guidelines, to reflect _____ in negotiable form.

Please carry out the steps below to ensure the completion of your gift.

1. _____ your personal broker / transfer agent to request the electronic transfer of specified marketable securities as a donation, and provide _____