

STUDENT JOB DESCRIPTION TEMPLATE GUIDE

Position Title

Department

Number of positions open

Anticipated Start Date

End Date

Hours of work per week

Pay Rate

Remote, in-person, or hybrid

Position summary description

Responsibilities, tasks, and projects

## STUDENT JOB DESCRIPTION SAMPLE 1

Position Title

Position summary description

Responsibilities, tasks, and projects

Candidate requirements

## STUDENT JOB DESCRIPTION SAMPLE 2

Position Title

Position summary description

Responsibilities, tasks, and projects