## ( [illegible] )

*Preamble*

St. Thomas University has two Codes of Student Conduct — one covers academic a□airs and the other non-academic issues. You can □nd the policy on non-academic misconduct at [illegible]. The purpose of these Codes is to express community standards of honesty, respect for persons and property, and responsible use of freedom. The Codes re□ect the University's mission and identity, and exist to guide conduct, safeguarding, and promoting the University's educational activity. Each student is responsible for reading and reviewing both Codes of Student Conduct, and for understanding the responsibilities they assumed by enrolling in the University.

St. Thomas University students are held responsible for their conduct at all times. Any student who engages in *academic* or *non-academic* misconduct shall be subject to disciplinary action by appropriate o□cers of the University.

The following considerations constitute the foundation of the University's justi□cation for establishing expectations of student conduct, codifying those expectations, and adopting equitable processes for assessing student conduct.

1.

improper means. This includes any image of a quiz, examination or any other assignment photographed or captured from a computer screen and circulated by any means including social media.

4. Discussing with another student tests or examination questions that have been obtained by improper means.
5. Either writing a test or examination for another student or having another student write a test or examination. This includes any such action performed through electronic devices used as part of a remote course delivery.
6. Either using answers provided by another student or providing answers to another student.
7. Copying by any means answers from another student during examinations or tests.

**3.** [illegible]

University courses often deal with challenging material that can be fully understood and appreciated only within the context of a respectful and rigorous academic discourse. When taken out of a proper academic context, such material might be misinterpreted and trigger misguided reactions emerging from a misunderstanding of the dialectical functions and conceptual goals of scholarly debate.

For this reason, students are not allowed to record and/or circulate any course material produced by an instructor, other students or other course participants and disseminate this information through any means, including social media, to peers or the general public without the instructor's explicit permission. This includes any audio or video recording of a lecture, or any image of a PowerPoint slide photographed in class or captured from a computer screen, and circulated by any means, including social media. Audio and/or video recordings of classes are to be used for course purposes only.

The content provided in class or online by instructors is subject to copyright and cannot be shared without the explicit permission of the instructor. Other copyright owners may include other faculty members who have taught other sections of the course, textbook publishers, multimedia vendor etc.

[illegible]

1. As soon as a professor believes that academic misconduct has occurred, the professor will contact the student via email, with a copy to the Registrar's O□ce. In the email, the professor will:

- ask the student to complete and sign the Student Statement on Academic Mis

act as Department Chair under these procedures.

Students who choose to withdraw o□cially from University should contact the Registrar's O□ce. The student will be assisted in notifying the various o□ces of the University, including Residence, Financial Services, and the professors. The e□ective date of withdrawal is the date on which the Registrar accepts the withdrawalr, inclEMC /Span #Lang (en)/MCID 250 >>BDC Bou5 Tm( )T