

SCWK 5213	Fundamentals of Community Organizing	(3.0 ch)
<i>Se e e II - W e (J a a M a c)</i>		
SCWK 5006	Preparation for Professional Social Work Practice (cont.)	(6.0 ch)
SCWK 5046	Theory for Social Work Practice II	(6.0 ch)
SCWK 5223	Organizing for Action with Diverse Groups	(3.0 ch)
SCWK 5313	Social Policy in the Canadian Context	(3.0 ch)
<i>Se e e III - S (A J e)</i>		
SCWK 5053	Field Instruction (450 hours)	(9.0 ch)
<i>Se e e IV - Fa (Se e be Dece be)</i>		
SCWK 5089	Field Instruction II (250 hours)	(3.0 ch)
SCWK 5323	Social Policy - Current and Global Contexts	(3.0 ch)
Two elective courses		<u>(6.0 ch)</u>
Total credit hours		60 ch

Mi'kmaq/Maliseet Bachelor of Social Work Program (MMBSW)

when there are concerns related to a student's professional suitability.

1. Scope and Purpose

- 1.1 All students in the Bachelor of Social Work program are expected to demonstrate attitudes, values, and conduct that are consistent with the Canadian Association of Social Workers' (CASW) and the New Brunswick Association of Social Workers' (NBASW) Code of Ethics.

1.2 All students in the Bachelor of Social Work program are expected to demonstrate the following skills through written assignments, field placements, and other assignments:

the meeting with someone, he or she must notify the Director in advance.

F e d l c a d S d e . When a Stage Two review is deemed necessary:

- a) The Field Education Coordinator will inform the Faculty Field Liaison, the Director, and the student that the next stage of review is being requested relating to the field placement concerns; and
- b) The Director will meet with the student, the Field Instructor, the Field Education Coordinator and the Faculty Field Liaison to discuss the concerns. The student may elect to bring someone to the meeting. If the student plans to attend the meeting with someone, he/she must notify the Director in advance.

Either the Director (in the case of concerns arising from the classroom) or the Field Education Coordinator (in the case of concerns arising from the field placement) will determine the nature of the concerns and gather sufficient information to develop a written plan to address the concerns, if one is needed. No further action may be required, or the student may be asked in writing to modify his or her behavior and/or seek appropriate help. If, after two weeks, the concerns are not resolved at this stage, the parties will proceed to the next stage.

Stage Three Review

Intervention at Stage Three will require the following:

- a) Referral for formal disciplinary action, if appropriate, under the St. Thomas University Student Code of Conduct, the Policy on Harassment and Discrimination, or other relevant University policy;
- b) A meeting of faculty in the School of Social Work to determine if a recommendation should be made to the Vice-President (Academic & Research) that a student be dismissed from a course or field placement, or be required to withdraw from the BSW program.

4. Right of Appeal

Students who wish to appeal their dismissal from a course or Field Placement, or the requirement to withdraw from the BSW program, may do so by submitting a written appeal, care of the Registrar, to the Senate Admissions and Academic Standing Committee. Appeals should be based on substantial reasons with supporting documentation. For more detailed information about the appeal procedure, students may contact the Registrar's Office.

P a c a e b e e a d a e d e U e M a b a F a c S c a

academic unit and its field placement community” and that demonstrates “how the policy and procedures are consistent with the relevant human rights legislation, with the mission of CASWE, and with the mission of the academic unit concerned.”

The *Professional Social Work Education Accreditation Code of Practice* is consistent with the *CASWC de E c* (2005), which outlines the core social work values as:

3.0 Social and Electronic Media Policy Statement

The School of Social Work recognizes the importance of the internet and is committed to supporting the rights of students to interact respectfully and knowledgeably through social media. The School strives to provide students with an environment of free inquiry and expression, wherein freedom of expression and academic freedom in electronic format has the same latitude as in printed or oral communication. The School requires students to demonstrate professionalism in all interactions; written, electronic and oral forms. Despite disclaimers, internet interactions and postings can result in the public forming opinions about the profession of social work, the School of Social Work, and St. Thomas University.

The use of any information without permission; confidential information; or unfounded, derogatory, or misrepresentative statements about the School of Social Work or its members (including students, staff, faculty, and guests), field practice, or field agencies or their members (including staff, volunteers, service users, and participants) on the internet may result in a review of the student's status under the *P c G e D e e d, D e e d, U c c e F e d P a c e e e S c S c a W A* (2014; rev. 2017) and/or the *P c G e P e a S a b e S c S c a W A* (2014; rev. 2017).

4.0 General Guidelines for Appropriate Use of Social Media

These guidelines are intended to provide guidance for social work students to:

- interact respectfully and knowledgeably with people on the internet
- respect copyright and intellectual property rights
- make appropriate decisions about any online exchanges related to the School of Social Work and field agencies within the scope of the *CASWG d e e E c a P a c c e* (2005) and the *NBASW S a d a d e e T e c S c a W A P a c c e* (2010), *e S . T a U e P c N - A c a d e m c d c* (2015), and the *P c G e P e a S a b e S c S c a W A* (2014; rev. 2017); and
- protect the privacy, confidentiality, and interests of the School of Social Work and its members and field agencies and their members.

If students are developing websites, social networking groups, or writing blogs that will mention the School of Social work or its members of field agencies or their members, students shall:

- Identify that they are students and that the views expressed are their own and do not represent the views of the School of Social Work and/or field agencies.
- Not speak on behalf of either the School of field agencies, unless given permission in writing by the School of Social Work or field instructor.
- Inform the School of Social Work and/or field instructor that they are doing so. Students need to clearly state their goals and what the social media site intends to say or reflect.

Confidential Information

Students shall not share any confidential information about the School of Social Work or its staff, faculty, field agencies or their members.

If students have any questions or are unsure about whether information is confidential or public, it is important to speak with a field instructor, the Field Education Coordinator, and/

or a faculty member before releasing information that may reflect negatively on the social work profession, the School of Social Work; its staff, faculty, field agencies or their members, or students in the social work program. **Students should always seek permission before they post information about a third party on public social media.**

Respect and Privacy Rights

Students are expected to speak respectfully about the School of Social Work and its members, their field practicum, and field agencies and their members. Students shall not engage in behaviours that reflect negatively on the social work profession, the School of Social Work or its members, or field agencies or their members.

Students shall respect the privacy of their classmates. Defamatory, harassing, or insulting comments and postings to produce a hostile work and/or learning environment constitute unprofessional behavior and will result in a suitability review under the *Professional Suitability Review Act* (2014; rev. 2017), and /or the *Student Code of Conduct* (2015).

Photographs and Audio/Video Recordings

Taking and sharing photographs or audio/video recordings without consent is a breach of privacy and confidentiality. As agencies increasingly use photography and other forms of audio/video recording for professional consultation, research, and education purposes, it is crucial for students to know the field agency's policy regarding photographs and audio/video recordings, including any limitations of their use.

Professional Suitability

Nothing published on the internet is confidential. The *Professional Suitability Review Act* (2014; rev. 2017) outlines behaviours and situations that may result in a suitability review. In particular, students should note that their behaviour outside of the university and social work practice environments, including certain aspects of their personal lives, may have an impact on their suitability for practice.

Use of Electronic Devices in the Classroom

Students are required to approach the classroom environment with the same level of professionalism that applies to field placements and other professional work settings. It is important that the classroom is a place of focused attention to the material under review. In an effort to maintain educational integrity, respect for the rights of others, and a positive learning environment, the School of Social Work has developed the following guidelines for the use of electronic devices in the class room:

- The use of handheld electronic devices during class time can be distracting, disrespectful, and viewed as unprofessional behaviour. Therefore, the use of such devices is limited to scheduled breaks;
- Electronic cigarettes, or e-cigarettes, are treated in the same way that regular cigarettes are treated and may only be used in designated smoking areas;
- Laptops may be used only in consultation with the course instructor;
- All handheld electronic devices, including cellphones, must be stored out of sight and switched off during class. No electronic devices should be on the desk/table or a student's lap. Texting messages during class is prohibited;

- Receipt and response to electronic messages or phone calls during class or field placement will be restricted to emergencies. When such a call or message is expected, the student should consult the instructor or field supervisor in advance;
- It is prohibited to record classroom lectures and/or interactions through photography, audio-recording or video-recoding unless authorized by the instructor and all participating parties.

Interactions with Past and/or Present Field Agency Service Users and Participants

Students shall:

- Not approach field instructors, faculty, staff, service users, or their family members to connect on social media sites.
- Not connect with their clients (current or past), nor allow their clients to connect with them using social media: e.g., they shall not “friend” them on Facebook or “follow” them on Twitter. They shall use only their professional (work/field placement) email address to communicate with clients.
- Possess a working knowledge of the privacy controls on the social media networks they use.
- Use only their professional (field agency) email address when communicating electronically with service users and participants.
- Ensure that all email communication with service users and participants is of a professional nature and does not involve personal discussions or disclosures. PTT © 2016

